

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 7 October 1958

FROM : Chief, Orientation Faculty, IS

SUBJECT: Weekly Activities Report #39, 1 - 7 October 1958

1. JOT Program

a. The Orientation Faculty has concentrated all its efforts during the past week on preparations for the JOT Program, which began on 6 October with an enrollment of 56 students.

b. On 1 October, the staff completed "dry runs" of all the seminar sessions.

c. Dr. [] met with the staff to discuss the use and administration of the three review exercises to be used in the course.

d. Mr. [] met with [], Assistant to the DD/S, to discuss the nature and breadth of the DD/S lecture which Colonel White will give on 9 October.

e. Mr. [] completed work on the revised final examination which will be given on 10 October.

f. Mr. [] developed an administrative SOP for the use of the faculty and secretaries during the Intelligence Introduction program.

g. The Orientation Faculty attended the opening session of the JOT program held in 117 Central Building on 6 October.

h. Messrs. [] developed seminar outlines for the guidance of the entire faculty in conducting the three introductory seminars.

2. Exhibits

a. Mr. [] reports that everything is in order for the two special exhibits being presented for the JOT's on 9 and 10 October.

Document No. 108 22NO CHANGE in Class. ☐☐ DECLASSIFIED

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DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 13 March 1978 By: []

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b. For the first time in the history of the Intelligence Products Exhibit, the DD/P will have a representative present. We hope this will establish a precedent. TK

c. The DD/I offices have been notified of the Intelligence Products Exhibit scheduled for 30 October and have been asked to submit names of USIB visitors by 16 October. We have also extended invitations directly to NSA and the Strategic Intelligence School. 25X

3. Current Intelligence Briefing

Approximately 120 Agency personnel attended the Current Intelligence Briefing on 3 October.

4. Conflict of Interest Regulation

All of the Orientation Faculty have read and noted the contents of the Agency Regulation [] relating to conflicts of interest.

Problem of space here. being worked out with []

See 15 report.

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Briefing Officer. He will answer questions relating to the CS Reports, some of which are on exhibit for each DD/P running of the 10 — but hitherto without a representative standing by.

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